# *Career Achievement Growing Your Goals 2nd edition Blackett Test Bank*

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Career Achievement Growing Your Goals 2nd edition Blackett Test Bank

# Chapter 02

# Skills and Interests-Your Career Assets

## True / False Questions

1. Careers should be consistent with the type of environment that you value.

   True  False

2. Your personality needs to fit with your career aspirations.

   True  False

3. Identifying your skills will allow you to have a career language to include in your resume.

   True  False

4. Soft skills are used only by managers.

   True  False

5. Most employers prefer good technical skills over soft and adaptive skills.

   True  False


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6. By identifying your transferable, adaptive, and job-specific skills, you have accumulated information for your resume and cover letter.

   True  False

7. The process of identifying your skills becomes a tool that you will use during the interview process.

   True  False

8. Working at a job in a field unrelated to your major field of studies is not necessarily a bad thing.

   True  False

9. Obtaining your college degree demonstrates that you have the ability to achieve a long-term goal.

   True  False

10. A personality assessment determines hard skills.

    True  False

11. Brand identity is your personal marketing image.

    True  False

12. You should never place status and income high on your value list.

    True  False


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13. Adaptability to working alone is a soft skill.

True False

14. The skill called reliability is a hard skill.

True False

15. Numbers can be added to skills so that they may become quantified.

True False

16. Your personal values should not be even considered when offered a position with good benefits, good growth potential, and a good salary.

True False

17. Your values, skills and preferences, should determine your career choices.

True False

18. A personality assessment categorizes your personality traits to determine if your personal attributes are a good fit in a particular work environment.

True False

19. Hard skills relate to your work style and help you function as a good employee on a day-to-day basis.

True False


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20. Transferable skills are the skills you have gained from experience.

True False

21. An adaptation gap refers to the difference between the skills you need for your ideal job and the skills you currently possess.

True False

22. Adaptive skills are the soft skills that are related to your work style.

True False

23. Technical skills are skills that require special training, experience, education, and certification.

True False

24. Workplace values are inconsequential in choosing a career.

True False

25. Determining your values is one of the first steps in planning your life's career.

True False

26. The skills you may have learned from your past experiences are transferable skills.

True False

27. The technical skills that you need to perform a job well are hard skills.

True False


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28. An accomplishment or success that you have attained in life can be called an achievement.

True False

29. The skills gap compares the skills that you need in your ideal job to the skills you currently have.

True False

30. Useful soft skills include: good interpersonal skills, honesty, a positive attitude, and competence.

True False

## Multiple Choice Questions

31. Which needs to occur for you to have a good career "fit"?

A. You need to know your skills and preferences

B. You need to know your values

C. Your values need to align with that of the work environment

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32. How much of our lives is likely under our control?

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B. 30-40%

C. 60%

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A. The MBTI

B. The Keirsey Temperament Sorter

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36. Which is not on the *Job Outlook 2014* top ten list of attributes employers look for?

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C. Team player

D. Strong work ethic


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A. Diplomacy

B. Appreciation of diversity

C. The capacity to sterilize dental instruments

D. Coping well with deadlines

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B. Volunteer work

C. Hobbies & avocations

D. All of the above

39. Which is not a job-specific skill?

A. Computer proficiency

B. Accounting

C. Managing

D. Routine equipment maintenance

40. Achievements give an employer some insight into your _____.

A. hard skills

B. adaptive skills

C. transferable skills

D. soft skills


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41. Which is not true about branding?

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A. Rank order checklists of skills

B. Ask your friends what you do well

C. Read the want ads for positions you seek and see what requirements you still need to get

D. Take an online personality assessment

43. More than half of the solution to any problem is

A. Courage

B. Awareness

C. Bluntness

D. Diplomacy

44. Which are transferable skills that result from a four-year college education?

A. Long-term goal achievement

B. Time management

C. Organization

D. Having a "teachable" disposition


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45. What is not an advantage of a strong skills vocabulary?

A. You are able to market yourself to potential employers

B. You can articulate your assets to your existing employer if you would like to be promoted

C. You can be ambivalent about your skills

D. You can pinpoint your numerous abilities


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# Chapter 02 Skills and Interests-Your Career Assets Answer Key

## True / False Questions

1. Careers should be consistent with the type of environment that you value.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-01 Describe and provide examples of your values, interests, and personality as they relate to obtaining employment.*
*Topic: Your Values, Interests, and Personality*

2. Your personality needs to fit with your career aspirations.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-01 Describe and provide examples of your values, interests, and personality as they relate to obtaining employment.*
*Topic: Your Values, Interests, and Personality*

3. Identifying your skills will allow you to have a career language to include in your resume.

TRUE

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*Blooms: Remember*


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*Difficulty: 1 Easy*

*Learning Outcome: 02-02 Define the terms soft skills and adaptive skills and explain their importance in job seeking and career achievement.*

*Topic: Soft Skills and Adaptive Skills*

4. Soft skills are used only by managers.

FALSE

*Accessibility: Keyboard Navigation*

*Blooms: Understand*

*Difficulty: 2 Medium*

*Learning Outcome: 02-02 Define the terms soft skills and adaptive skills and explain their importance in job seeking and career achievement.*

*Topic: Soft Skills and Adaptive Skills*

5. Most employers prefer good technical skills over soft and adaptive skills.

FALSE

*Accessibility: Keyboard Navigation*

*Blooms: Remember*

*Difficulty: 1 Easy*

*Learning Outcome: 02-02 Define the terms soft skills and adaptive skills and explain their importance in job seeking and career achievement.*

*Topic: Soft Skills and Adaptive Skills*

6. By identifying your transferable, adaptive, and job-specific skills, you have accumulated information for your resume and cover letter.

TRUE

*Accessibility: Keyboard Navigation*

*Blooms: Understand*

*Difficulty: 2 Medium*

*Learning Outcome: 02-03 Understand and provide examples of hard skills and transferable skills.*

*Topic: Hard Skills and Transferable Skills*



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7. The process of identifying your skills becomes a tool that you will use during the interview process.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Understand*
*Difficulty: 2 Medium*
*Learning Outcome: 02-04 Identify your skills gap.*
*Topic: Identify Your Skills Gap*

8. Working at a job in a field unrelated to your major field of studies is not necessarily a bad thing.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-05 Match your degree to your goals and career possibilities.*
*Topic: Match Your Degree to Goals and Possibilities*

9. Obtaining your college degree demonstrates that you have the ability to achieve a long-term goal.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-05 Match your degree to your goals and career possibilities.*
*Topic: Match Your Degree to Goals and Possibilities*


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10. A personality assessment determines hard skills.

FALSE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-01 Describe and provide examples of your values, interests, and personality as they relate to obtaining employment.*
*Topic: Your Values, Interests, and Personality*

11. Brand identity is your personal marketing image.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-03 Understand and provide examples of hard skills and transferable skills.*
*Topic: Hard Skills and Transferable Skills*

12. You should never place status and income high on your value list.

FALSE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-01 Describe and provide examples of your values, interests, and personality as they relate to obtaining employment.*
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13. Adaptability to working alone is a soft skill.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-02 Define the terms soft skills and adaptive skills and explain their importance in job seeking and career achievement.*
*Topic: Soft Skills and Adaptive Skills*

14. The skill called reliability is a hard skill.

FALSE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-02 Define the terms soft skills and adaptive skills and explain their importance in job seeking and career achievement.*
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15. Numbers can be added to skills so that they may become quantified.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Understand*
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16. Your personal values should not be even considered when offered a position with good benefits, good growth potential, and a good salary.

FALSE

*Accessibility: Keyboard Navigation*
*Blooms: Apply*
*Difficulty: 3 Hard*
*Learning Outcome: 02-01 Describe and provide examples of your values, interests, and personality as they relate to obtaining employment.*
*Topic: Your Values, Interests, and Personality*

17. Your values, skills and preferences, should determine your career choices.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Understand*
*Difficulty: 2 Medium*
*Learning Outcome: 02-01 Describe and provide examples of your values, interests, and personality as they relate to obtaining employment.*
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18. A personality assessment categorizes your personality traits to determine if your personal attributes are a good fit in a particular work environment.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-01 Describe and provide examples of your values, interests, and personality as they relate to obtaining employment.*
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19. Hard skills relate to your work style and help you function as a good employee on a day-to-day basis.

FALSE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-02 Define the terms soft skills and adaptive skills and explain their importance in job seeking and career achievement.*
*Topic: Soft Skills and Adaptive Skills*

20. Transferable skills are the skills you have gained from experience.

TRUE

*Accessibility: Keyboard Navigation*
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*Learning Outcome: 02-03 Understand and provide examples of hard skills and transferable skills.*
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21. An adaptation gap refers to the difference between the skills you need for your ideal job and the skills you currently possess.

FALSE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-04 Identify your skills gap.*
*Topic: Identify Your Skills Gap*


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22. Adaptive skills are the soft skills that are related to your work style.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-02 Define the terms soft skills and adaptive skills and explain their importance in job seeking and career achievement.*
*Topic: Soft Skills and Adaptive Skills*

23. Technical skills are skills that require special training, experience, education, and certification.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-03 Understand and provide examples of hard skills and transferable skills.*
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24. Workplace values are inconsequential in choosing a career.

FALSE

*Accessibility: Keyboard Navigation*
*Blooms: Understand*
*Difficulty: 2 Medium*
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25. Determining your values is one of the first steps in planning your life's career.

TRUE

*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-01 Describe and provide examples of your values, interests, and personality as they relate to obtaining employment.*
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26. The skills you may have learned from your past experiences are transferable skills.

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*Accessibility: Keyboard Navigation*
*Blooms: Remember*
*Difficulty: 1 Easy*
*Learning Outcome: 02-03 Understand and provide examples of hard skills and transferable skills.*
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27. The technical skills that you need to perform a job well are hard skills.

TRUE

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*Blooms: Remember*

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*Learning Outcome: 02-03 Understand and provide examples of hard skills and transferable skills.*

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29. The skills gap compares the skills that you need in your ideal job to the skills you currently have.

TRUE

*Accessibility: Keyboard Navigation*

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## Multiple Choice Questions


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31. Which needs to occur for you to have a good career "fit"?

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*Accessibility: Keyboard Navigation*
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D. They aren't really taught to students any longer.

*Accessibility: Keyboard Navigation*
*Blooms: Analyze*
*Difficulty: 3 Hard*
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40. Achievements give an employer some insight into your _____.

A. hard skills
B. adaptive skills
C. transferable skills
D. soft skills

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C. Read the want ads for positions you seek and see what requirements you still need to get

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*Blooms: Analyze*

*Difficulty: 3 Hard*

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A. Long-term goal achievement

B. Time management

C. Organization

D. Having a "teachable" disposition

*Accessibility: Keyboard Navigation*

*Blooms: Remember*

*Difficulty: 1 Easy*

*Learning Outcome: 02-05 Match your degree to your goals and career possibilities.*

*Topic: Match Your Degree to Goals and Possibilities*


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*Accessibility: Keyboard Navigation*

*Blooms: Understand*

*Difficulty: 2 Medium*

*Learning Outcome: 02-02 Define the terms soft skills and adaptive skills and explain their importance in job seeking and career achievement.*

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